

**MINUTES FOR THE
JUNE 09, 2025
CITY COUNCIL MEETING**

1. Call to Order and Recording of Quorum.

The meeting was called to order at 4:00 p.m. and a quorum was established with Ballantyne being present via zoom.

City Council Members Present

Mayor John Low
Emmy Ballantyne
Bill Mitchell
Peter Mako
Kate Lanfear

City Staff Present

City Manager William Foley
Executive Secretary Kristyn Schones
Asst. Fire Chief Justin Seibert
Police Chief Gail Baham
Asst. Police Chief Gabriel Ortiz
Director Rick Baldarrama

Others Present

Boo Hausser
Suzzie Thomas
Michael Knott
Collier Bashara

2. Review/Action of minutes from: May 05, 2025, City Council meeting.

The minutes were reviewed, Mayor Low called for a motion to approve the minutes as submitted, Mako motioned, Lanfear seconded, all voted in favor, and the motion passed.

3. Comments by Citizens.

There were none.

4. Discussion/Approval: on FY 2026 Budget Calendar.

Foley advised this item was discussed at the last meeting, presented dates, and asked for direction. Foley advised the council to make a motion and pass the calendar. Mayor Low asked if all were still good with the dates provided. All agreed they were, Mitchell reminded the council that Ballantyne had stated in a previous meeting she would not be available August 11th. Mayor Low called for a motion to approve the FY 2026 Budget Calendar as submitted, Mitchell motioned to approve, Mako seconded, all voted in favor, and the motion passed.

5. Discussion/Action: Improvements of the ground cover on the Geneseo Esplanade.

Mayor Low asked Hausser if he would like to present. Hausser advised Schones would present first, and he would follow. Schones advised Knupp obtained estimates from two landscapers, Alamo Greenscapes and J. Ponce and Son. Schones presented the quotes as provided, there were 5 quotes total from both companies.

Schones stated that Mr. Hausser also obtained an estimate from Billy Long. Mr. Hausser gave the council the history of the Esplanade maintenance, he went through each quote and provided his feedback. Hausser advised he would like less hard scape, more green space, permanent drought resistant solutions, maintenance free and advised he preferred Billy Long's plan. Hausser thought Billy Long's plan works the best, has the least amount of water and maintenance and is the least expensive plan. Hausser stated that Billy Long's plan is a test only and wants to see how the plan works for one year, to see if the plants do survive and if they are attractive. If the test works, Hausser would like to continue in other areas down the parkway. Mr. Hausser stated he ran all the plans around to citizens that live on the East and West end of the parkway, they looked over the plans and all prefer Billy Long's plan. Mr. Hausser thanked city employees for their efforts on the parkway. Mayor Low thanked Mr. Hausser for his presentation and asked about HOA / participation in overseeing the Esplanade. Mr. Hausser advised there is zero participation in the Geneseo Rd. Parkway Association, he is President, and the Treasurer is Frank Burney. Mr. Hausser stated it is not an official association, but he does get donations. Mr. Hausser and Schones went over the plans again. Mako asked about the use of astro turff and if it could be incorporated with something else, so it is not as expensive. Mr. Hausser advised it tends to smell. Mitchell discussed weeding maintenance and Bill Long's quote is not maintenance free. Ballantyne advised she uses astro turff and has had it for five years with no issue or smell. Mayor Low stated that council should also consider manpower in public works for maintenance. Lanfear asked if there was a reason for doing two test areas and not one. Foley provided reasons, due to costs and balancing out esthetics. Mayor Low advised he is not prepared to make a decision and suggested the council table the item to the August meeting so that they can get a plan with astro turff and review the budget. Mr. Hausser offered to do an adopt a tree fundraiser. Mayor Low called for a motion to table till the August meeting. Mako motioned, Mitchell seconded, all voted in favor, and the motion passed.

6. Ordinance 1551: Personnel

AN ORDINANCE REGARDING PERSONNEL CHANGES IN THE CITY OF TERRELL HILLS SINCE SEPTEMBER 2024

Foley advised the ordinance was a basic standard housekeeping ordinance of promotions, resignations, new hires, etc., since September of last year. Mayor Low asked if there were any questions, there were none. Mayor Low called for a motion to approve ordinance 1551. Mitchell motioned, Lanfear seconded, all voted in favor, and the motion passed.

7. Discussion: Monthly reports as submitted in the council packets.

Mayor Low asked the Police Department about the tire mischief, per Baham there are no leads. Seibert informed the council that the new truck is in, it is beautiful but does have a small leak in the water tank that is being repaired. Schones advised that the city received the road project money from SAWS. Mayor Low asked about July 4th and Schones advised July 4th is planned and we are just waiting for everyone to show up. Foley advised that the road project has begun, and the ILA is to be signed today or tomorrow. Mayor Low reminded all that there is no July meeting.

8. Adjournment

The meeting adjourned at 4:47 p.m.

ATTEST:

MAYOR

SECRETARY-MANAGER