

**MINUTES FROM THE  
REGULAR CITY COUNCIL MEETING  
MONDAY THE 14TH DAY OF FEBRUARY, 2022 AT 4:00 P.M.**

**AGENDA**

**In attendance:**

Mayor John Low  
Mayor Pro-Tem Kate Lanfear  
Council Person Bill Mitchell  
Council Person Emmy Ballantyne

**Staff in attendance:**

City Manager William Foley  
Asst. City Manager Michelle Partain  
City Attorney Frank Garza  
Fire Chief William Knupp  
Police Chief Roger Mangum  
Director Rick Baldarrama  
Assistant Fire Chief Justin Seibert  
Assistant Police Chief Gail Baham

1. Call to Order and Recording of Quorum

*The meeting was called to order at 4:00pm and a quorum was noted by Mayor Low.*

2. Review/Action of minutes from:

- a. December 13<sup>th</sup> Public Hearing & Regular Meeting

*The December 13<sup>th</sup> Public Hearing & Regular Meeting Minutes were reviewed and a motion to accept the minutes was made by Councilperson Mitchell, there was a second made from Councilperson Ballantyne. No further discussion was had, a vote was called and the motion unanimously passed.*

3. Comments by Citizens

*(This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time).*

*There were no citizens present to comment.*

4. Discussion/Action: Authorizing the Mayor to enter into an agreement with Eagle Veterinary Hospital, Dr. Kenneth Kirlin for Veterinarian Services.

*This agenda item was tabled and moved to the March Agenda due to no contract being obtained prior to the meeting from Eagle Veterinary Hospital as reported by City Manager Foley.*

5. Ordinances and Resolutions:

- a. Ordinance# 1495:

**AN ORDINANCE ORDERING A GENERAL ELECTION IN THE CITY OF TERRELL HILLS, TEXAS FOR THE ELECTION OF MAYOR, AND COUNCILPERSONS FOR PLACES ONE AND TWO, EACH TO SERVE A TWO YEAR TERM; TO BE HELD THE 7<sup>th</sup> OF MAY 2022; DESIGNATING THE MAIN EARLY VOTING PLACE FOR SUCH ELECTION; PROVIDING FOR AN ORDER AND NOTICE OF SUCH**

**GENERAL ELECTION; DESIGNATING JACQUELYN F. CALLANEN, BEXAR COUNTY ELECTIONS ADMINISTRATOR, AS THE ELECTION ADMINISTRATOR TO CONDUCT SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING MACHINES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

*Mayor Low read Ordinance #1495- Ordering a General Election for Mayor and Council Places One and Two. A motion was made by Councilperson Emmy Ballantyne, there was a second made by Mayor Pro-Tem Kate Lanfear. No further discussion was had, a vote was called and the motion unanimously passed.*

b. Ordinance# 1496:

**AN ORDINANCE OF THE CITY OF TERRELL HILLS, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD ON MAY 7<sup>th</sup> 2022, IN THE CITY OF TERRELL HILLS ON THE REAUTHORIZATION OF A ONE-FOURTH OF ONE PERCENT LOCAL SALES AND USE TAX IN THE CITY OF TERRELL HILLS, TEXAS, FOR CONTINUED MAINTENANCE AND REPAIR OF MUNICIPAL STREETS; MAKING PROVISION FOR THE CONDUCT OF THE SPECIAL ELECTION; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION; AND PROVIDING AN EFFECTIVE DATE.**

*Mayor Low read Ordinance #1496- Ordering a Special Election for reauthorization of a one fourth of one percent local sales and use tax. A motion was made by Mayor Pro-Tem Kate Lanfear, there was a second made by Councilperson Bill Mitchell. No further discussion was had, a vote was called and the motion unanimously passed.*

6. Discussion from monthly reports as submitted in the council packets.

*Mayor Low opened agenda item 6 by asking if there were any questions from the Council to any of the Department Heads. There was some discussion from the City Manager and Department Heads concerning the submitted monthly reports. After these discussions the item was closed.*

7. Adjournment

*With no further business the meeting was adjourned at 4:20pm.*

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**MAYOR**

**ATTEST:**

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**SECRETARY-MANAGER**