

NOTICE OF MEETING

The Board of Adjustment of the City of Terrell Hills will meet on Wednesday March 25, 2026 at 4:30 pm at Terrell Hills City Hall, 5100 N. New Braunfels Ave, San Antonio, TX to discuss/take action on the following:

1. Call to Order and Recording of Quorum.
2. Citizen Comments: This time is provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please state your name, address for the record, and limit your remarks to a period not to exceed three minutes.
3. Discussion/approval of Minutes of the February 25, 2026, Board of Adjustment Meeting
4. Discussion/Action regarding the following requests for variance to the Code of Ordinances, Chapter 9 – Planning and Development Regulations, §9.02.006 Dimensional Standards for Residential Zone Districts A and A-1, of the City’s Code of Ordinances:
  - a.) Consider a request by Elizabeth Braden, on behalf of Suzanne Gazda, for a variance to Section 9.02.006 Figure A to construct a paved driveway at side property line, rather than required 2ft minimum side setback, at 420 Geneseo Road.
  - b.) Consider a request by Gene Luna, on behalf of Wendy Kowalik and Michael Brysch, for a variance to Section 9.02.006 Figure A to extend existing attached garage at six (6) side setback, rather than required ten (10) ft minimum side setback, at 917 Canterbury Hill.
  - c.) Consider a request by Steadfast Construction LLC for a variance to Section 9.02.006 Figure A to allow construction of a primary structure with (i) 43 foot front setback, (ii) 10-foot rear setback, and (iii) rear bulk plane encroachment at 200 Zambrano.
  - d.) Consider a request by Matthew Hlavinka, on behalf of Ashley and Trent Kingman, for a variance to Section 9.02.006 Figure A to allow renovation of primary structure to add bedroom and front carport requiring encroaching setbacks of (i) 15’ 6” front setback for carport; (ii) 3’ 3” side setback for carport; (iii) 6’ 7” side setback for bedroom; and (iv) 5’ 6” rear setback for bedroom for residence at 826 Wiltshire.
5. Adjournment.

The City of Terrell Hills Board of Adjustment reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code §551.071 (Consultation with Attorney).

**This agenda is posted as required under G.C. Section 551.041. This is to certify that I, William Foley, City Manager, posted this Agenda on the board in City Hall and in the glass-enclosed bulletin board located at the front of the City Hall building at**

\_\_\_\_\_ a.m./p.m. on \_\_\_\_\_, 2026.

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**William Foley, City Manager**