



**Notice of Intent (NOI) for Small Municipal  
Separate Storm Sewer Systems (MS4) authorized  
under TPDES Phase II MS4 General Permit  
TXR040000**

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**IMPORTANT:**

Use the INSTRUCTIONS to fill out each question in this form.

Once approved, your permit authorization can be viewed at:  
<http://www.tceq.texas.gov/goto/wq-dpa>

**APPLICATION FEE:**

You must pay the **\$400** Application Fee to TCEQ for the application to be complete.  
Payment and NOI must be mailed to separate addresses.

You can pay online at: <http://www.tceq.texas.gov/goto/epay>

Select Fee Type: GENERAL PERMIT MS4 PHASE II STORMWATER DISCHARGE NOI  
APPLICATION

**Provide your payment information below, for verification of payment:**

Mailed      Check/Money Order Number:

Check/Money Order Amount:

Name Printed on Check:

EPAY      Voucher Number:

Is a copy of the Payment Voucher enclosed?     Yes

**One (1) copy of the NOI, Stormwater Management Program (SWMP) cover sheet,  
and SWMP MUST be submitted with the original NOI, SWMP cover sheet, and  
SWMP.**

Is the copy attached?     Yes

**REASON FOR APPLICATION:**

Select the reason you are submitting this application:

New authorization

Renewal of authorization number: TXR040159

**Note: An authorization cannot be renewed after July 23, 2019**

### Section 1. OPERATOR (Applicant)

- a) If the applicant is currently a customer with TCEQ, what is the Customer Number (CN) issued to this entity? CN 600964746
- b) What is the exact Legal Name of the entity (applicant) applying for this permit?  
City of Terrell Hills
- c) Complete and attach a Core Data Form (TCEQ-10400) for this customer.

### Section 2. ANNUAL BILLING CONTACT

The operator is responsible for paying the annual water quality fee. The annual fee will be assessed to permits active on September 1 of each year. TCEQ will send a bill to the address provided in this section. The operator is responsible for terminating the permit when it is no longer needed.

Provide the name and contact information of the billing contact.

Prefix (Mr. or Ms.): Mr.

First and Last Name: Greg Whitlock

Title: City Manager

Organization Name: City of Terrell Hills

Phone Number: 210-824-7401

Fax Number: 210-822-2297

Email: gwhitlock@terrell-hills.com

Mailing Address: 5100 N. New Braunfels

City, State, and Zip Code: San Antonio Tx. 78209

### Section 3. APPLICATION CONTACT

This is the person TCEQ will contact if additional information is needed about this application.

Provide the name and contact information of the application contact.

Prefix (Mr. or Ms.): Mr.

First and Last Name: Greg Whitlock

Title: City Manager

Organization Name: City of Terrell Hills

Phone Number: 210-824-7401

Fax Number: 210-822-2297

Email: gwhitlock@terrell-hills.com

Mailing Address: 5100 N. New Braunfels

City, State, and Zip Code: San Antonio Tx. 78209

#### Section 4. REGULATED ENTITY (RE) INFORMATION FOR SITE

a) If this is an existing permitted site, what is the Regulated Entity Number (RN) issued to this site? RN 105531271

b) Name of site as known by the local community:

City of Terrell Hills

c) Name of the urbanized area(s) the Phase II MS4 is located within:

City of Terrell Hills MS4

d) Provide a brief description of the regulated MS4 boundaries: *Example: Area within the City of XXXX limits that is located within the xxx urbanized area:*

Area within the Municipal Boundaries of the City of Terrell Hills that is located within the San Antonio urbanized area

#### Section 5. GENERAL CHARACTERISTICS

a) Is this site located on Indian Country Lands?

Yes, do not submit this form. You must obtain authorization through U.S. EPA Region 6.

No, continue to item b

b) Has TCEQ formally "designated" the small MS4 as needing coverage under this general permit?

Yes. Attach a copy of the documentation sent to the MS4 by TCEQ.

No

c) Select the MS4 level, which is based on the population served within the urbanized area (UA) **based on the most recent Decennial Census at the time of issuance of the general permit.**

**Level 1:** Traditional small MS4s with a population of less than 10,000.

**Level 2:** Traditional small MS4s with a population of at least 10,000 but less than 40,000.

*Non-traditional MS4s: This level also includes all non-traditional small MS4s regardless of population unless the non-traditional MS4 can demonstrate that it meets the criteria for a waiver from permit coverage. Examples of non-traditional small MS4s include counties, drainage districts, transportation entities, military bases, universities, colleges, correctional institutions, municipal utility districts, and other special districts.*

**Level 3:** Traditional small MS4s with a population of at least 40,000 but less than 100,000.

**Level 4:** Traditional small MS4s with a population of 100,000 or more.

d) What is the estimated current population served by your MS4 (regulated area?)

5400 People

e) Is the MS4 part of a coalition?

Yes

No

f) If yes, list the entity names of the coalition members responsible for implementation of the SWMP *and* their unique TXR04#### number.

- 1. [redacted] TXR04 [redacted]
- 2. [redacted] TXR04 [redacted]
- 3. [redacted] TXR04 [redacted]
- 4. [redacted] TXR04 [redacted]
- 5. [redacted] TXR04 [redacted]
- 6. [redacted] TXR04 [redacted]

If needed, add a copy of this page to add more entities.

g) What is your annual reporting year?

Calendar year

Small MS4 General Permit year

MS4 Fiscal year - What is the last month and day of the fiscal year? [redacted]

h) Stormwater Management Program (SWMP)

1. I certify that the SWMP submitted with this NOI has been developed according to the provisions of the Small MS4 General Permit TXR040000.  Yes

2. I certify that the SWMP Cover Sheet is completed and attached to the front of the SWMP.  Yes

3. Have the program elements in the previous SWMP been re-assessed and modified and new program elements been developed and implemented, as necessary?

Yes

No. This facility did not have a previous authorization.

4. Is the optional 7<sup>th</sup> Minimum Control Measure (MCM) for Municipal Construction Activities selected and included with the attached SWMP?

No. Continue to Question 5.

Yes.

If yes, is MCM 7 limited to the regulated area within the urbanized area?

Yes. Continue to Question 5.

No

If No, then MCM 7 is included in the geographic area or boundary outside of the urbanized area. Note: In this case, you must incorporate the entire area

(urbanized and non-urbanized areas) in the SWMP and implement all MCMs 1-7 in the urbanized and non-urbanized areas.

5. Provide the name and contact information of the person responsible for implementing or coordinating implementation of the SWMP.

Prefix (Mr. or Ms.): Mr.

First and Last Name: Greg Whitlock

Title: City Manager

Organization Name: City of Terrell Hills

Phone Number: 210-824-7401

Fax Number: 210-822-2297

Email: gwhitlock@terrell-hills.com

Mailing Address: 5100 N. New Braunfels

City, State, and Zip Code: San Antonio Tx. 78209

i) Discharge Information

1. What is the name of the waterbody(ies) receiving stormwater discharges from the MS4? Tributaries of Salado Creek, Tributaries of the San Antonio River
2. What is the classified segment number(s) that the discharges will eventually reach? 1910, 1911

Does the small MS4 discharge directly or indirectly into the classified segment(s)?

Directly

Indirectly

3. Are any of the waterbody(ies) receiving discharges from the small MS4 identified as impaired waters (Category 4 or 5) in the *Texas Integrated Report of Surface Water Quality*?

Yes

What is the name of the impaired waterbody(ies) receiving the discharge from the small MS4? Salado Creek, Upper San Antonio River

What is/are the pollutants(s) of concern? Bacteria, dissolved oxygen

No

4. Does the impaired water body(ies) have a TMDL (Category 4 waterbody)?

Yes

What is/are the pollutants with a TMDL? Bacteria

No

5. Does your MS4 discharge into any other MS4 entity's jurisdiction prior to discharge into water in the state?

Yes

What is the name of the MS4 operator? City of San Antonio, City of Alamo Heights and Ft. Sam Houston

No

6. Edwards Aquifer Rule

Is the discharge or potential discharge within the Recharge Zone, Contributing Zone, within the Contributing Zone within the Transition Zone, or zero to ten (0 to 10) miles upstream of the Recharge Zone of the Edwards Aquifer?

Yes - **NOTE: A copy of the agency approved Water Pollution Abatement Plan (WPAP) required by the Edwards Aquifer Rule (30 TAC Chapter 213) must be either included or referenced in the SWMP.**

No

j) Public Participation Process

1. Provide the name and contact information of the person responsible for publishing notice of the executive director's preliminary determination on the MS4's NOI and SWMP?

Prefix (Mr. or Ms.): Mr.

First and Last Name: Greg Whitlock

Title: City Manager

Company: City of Terrell Hills

Phone Number: 210-824-7401

Fax Number: 210-822-2297

Email: gwhitlock@terrell-hills.com

Mailing Address: 5100 N. New Braunfels

Internal Routing (Mail Code, Etc.): [REDACTED]

City, State, and Zip Code: San Antonio Tx. 78209

2. Provide the name and location of the public place where copies of the NOI, SWMP, Small MS4 General Permit TXR040000, and general permit fact sheet may be viewed and copied by the public?

Name of Public Place: City of Terrell Hills City Hall

Address of Public Place: 5100 N. New Braunfels San Antonio Tx. 78209

County of Public Place: Bexar

3. Provide the address for the website where the MS4's SWMP and annual report will be posted. www.terrell-hills.com

Do not have a website.

**Section 6. CERTIFICATION**

I certify that I have obtained a copy and understand the terms and conditions of the Phase II (Small) MS4 General Permit TXR040000 issued January 24, 2019.

Yes

I certify that the small MS4 qualifies for coverage under the Phase II (Small) MS4 General Permit TXR040000.

Yes

I understand that a Notice of Termination (NOT) must be submitted when this authorization is no longer needed.

Yes

I understand that authorizations active on September 1<sup>st</sup> of each year will be assessed an Annual Water Quality Fee.

Yes

**Operator Certification**

Operator Signatory Name: Greg Whitlock

Operator Signatory Title: City Manager

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I further certify that I am authorized under 30 Texas Administrative Code §305.44 to sign and submit this document, and can provide documentation in proof of such authorization upon request.

Signature (use blue ink):  Date: 07/01/2019

# STORMWATER MANAGEMENT PROGRAM (SWMP) COVER SHEET

This cover sheet MUST be attached to the front of the SWMP.

## Operator

Operator name: [Click here to enter text.](#)

## Required Program Elements

The SWMP needs to include:

- BMPs and measurable goals that are clear, specific, and measurable,
- Annual Reporting Year selected, and
- Estimated population served by the MS4.

## Legal Authorities

Include in the SWMP the list of local legal authorities (i.e., ordinance, rule) that the MS4 has adopted to implement any of the MCMs. List all and what MCM they each cover.

## Minimum Control Measures

For each MCM, complete the table by entering the page number where the required element can be found in the SWMP

### MCM 1: Public Education, Outreach, and Involvement

Table 1: Required Elements for MCM 1

MCM 1 Required Elements	SWMP page number
SWMP includes a stormwater education and outreach program to educate public employees, business, and the general public about hazards associated with the illegal discharges and improper disposal of waste and about the impacts stormwater can have on water quality, and steps they can take to reduce pollutants in stormwater	
Clearly define the goals and objectives of the program based on high-priority community-wide issues	
Identify the target audiences	
Develop or use appropriate educational material	
Procedures to distribute educational material	
Make the educational material available to the target audience at least annually	